

PROFILE

Eager, enthusiastic, responsible and flexible young professional in pursuit of a position that will utilize education, skills and past experiences with the intention of becoming an asset to the company.

EXPERIENCE

JULY 2000 — PRESENT	Self-Employed — Philadelphia, PA	<i>Computer Repair, Housekeeping, Home Repair, Flower Delivery</i> <ul style="list-style-type: none"> Worked as a handyman for a list of clients doing everything from light housekeeping to installing lighting fixtures, wire testing and repairing electrical sockets
OCT 2007	The Bates Motel and Haunted Hayride — Gradyville, PA	Actor
MAY 2006 — OCT 2006	Day & Zimmerman Security Services @ the Philadelphia Gas Works — Philadelphia, PA	<i>Security Officer</i> <ul style="list-style-type: none"> Patrolled and controlled access to the Richmond LNG Plant
SEPT 2003 — NOV 2005	Sterling Medical Services — Moorestown, NJ	<i>General Warehouse</i> <ul style="list-style-type: none"> Picking and Packing of Merchandise Checking, Shipping and Movement of merchandise using computerized inventory systems
APR 2002 — JUNE 2002	Computer Education Center @ The Cittoni Institute — Philadelphia, PA	<i>Teacher's / Lab Assistant / Network Technician</i> <ul style="list-style-type: none"> Helped prepare classrooms, labs and offices for re-opening of school under Cittone's management Installed new electrical and network cabling for computer systems Assisted teachers with classes and students in labs Wired and maintained network cabling Performed minor electrical maintenance Installed, repaired and updated computers for 7 labs and several offices Assisted in maintenance of Windows NT and Novell NetWare 5 Servers
JUNE 2001 — JAN 2002	Computer Learning Center (CLC) — Philadelphia, PA	

EDUCATION

JULY 2007 — PRESENT	Thompson Institute — Philadelphia, PA	<i>Electrician</i> <ul style="list-style-type: none"> 4.0 GPA as of August 2007 <i>Areas of Study</i> <ul style="list-style-type: none"> Electrical theory Commercial and residential wiring Use of the National Electrician's Code (NEC) book Estimating and sizing of electrical wiring and raceway installation
FEB 2001 — JAN 2002	Computer Learning Center (CLC) — Philadelphia, PA	<i>Worked towards AAS in Computer Sciences and Network Technologies</i> <ul style="list-style-type: none"> 4.0 GPA as of January 2002 and Student of the Month April 2001 <i>Areas of Study</i> <ul style="list-style-type: none"> Computer Repair and Network Installation Network administration using Microsoft Windows NT 4.0 Server and 2000 Server Installation, use and maintenance of DOS, Windows for Workgroups 3.1.1, NT 4.0, 95, and 2000, MacOS 7, 8 and 9 and Microsoft Office Suite Electrical Theory and wiring
MAY 1999 — OCT 1999	Community College of Philadelphia — Philadelphia, PA	<i>Worked toward AAS in Computer Sciences – PC Applications Option</i> <i>Areas of Study</i> <ul style="list-style-type: none"> Microsoft and WordPerfect Office Suites Basic Programming Network Infrastructure and Design
NOV 1996 — NOV 1999	Philadelphia Job Corps — Philadelphia, PA	<i>Certificate in Building and Apartment Maintenance</i> <i>Areas of Study</i> <ul style="list-style-type: none"> Hands-on studies in Electrical, Dry-walling, Carpentry, Plumbing, and Painting <i>Certificate in Business / Clerical</i> <i>Areas of Study</i> <ul style="list-style-type: none"> Microsoft and WordPerfect Office Suites Internship at the University of Pennsylvania's Human Resource Department <ul style="list-style-type: none"> Filing of both paper and microfiche documents
SEPT 1992 — JUNE 1996	South Philadelphia High School — Philadelphia, PA	<i>General Studies with Minor in Business Computers</i> <i>Areas of Study</i> <ul style="list-style-type: none"> General Studies Microsoft, WordPerfect and IBM Lotus Office Suites